

ASHLEY HIGH SCHOOL
CHILD FRIENDLY E-SAFETY POLICY



Written by A.Ivins March 2017

To be updated annually.

Child Friendly E-Safety Policy

This policy has been written for the students at Ashley High School to help them keep safe on the Internet at home and at school.

What is E-Safety?

- E-Safety means electronic safety.
- E-Safety is important because it helps to keep children safe so they can enjoy, explore and have fun!

Why do we need an E-Safety policy?

- To keep children safe on the Internet in school and out.
- To advise children of appropriate content.
- So that children are aware of what to do when something strange occurs or they are worried.

If people online are mean or worry me:

What should I do?

- Tell an adult I trust straight away.
- Try to stay calm.
- Report anything that worries you.
- Try to ignore the person.
- Block and delete the person.
- Keep all messages for evidence.

The Internet is great because:

- You can learn lots of things.
- You can have lots of fun.
- It can help with our school work.
- You can stay in touch with friends and family.

Some online dangers include:

- Cyberbullying – nasty text messages and emails, swearing on online games.
- Stranger Danger – some people, who we talk to online, we don't know, so they are strangers.
- Bad Language – sometimes when we are online, we can see or hear swear words that might upset us.
- Content Online – some material online is not suitable for children to look at.
- Viruses – some emails can contain viruses.

What should I not do?

- Do not keep worries to yourself.
- Do not be unkind or nasty back.
- Do not get angry or upset.
- Do not allow the person to keep being unkind.
- Do not delete messages.

Who can we tell if we have worries about E-Safety or Cyberbullying?

- Friends
- Family
- Teachers

- School Council
- PCSO

What our school does to respond to E-Safety issues?

- We take online safety seriously.
- We listen to the children involved and offer support.
- We investigate and look at evidence.
- We make sure children face up to the consequences of their actions.
- We contact parents or carers.

What does the school provide to keep us safe?

- The school maintains anti-virus software to keep viruses away.
- The school maintains Internet filters to keep us from seeing inappropriate content.
- The school keeps access to iPads and Laptops secure.
- The school keeps our network and Wi-Fi access secure.
- The school makes sure all staff have training to help keep children safe on the Internet.
- The school provides a list of appropriate websites.
- The school keeps searching safe on Google and other search engines.

Our Internet Rules:

- We ask permission before using the Internet.
- We use websites our Teachers have advised us to look at.
- We only e-mail people our Teachers have asked us to.
- When we send e-mails they are polite and friendly.

- We never give out our address or telephone numbers.
- We never arrange to meet anyone we don't know.
- We don't open e-mails from people we don't know.
- We tell a teacher if we see anything that we are unhappy with.
- We will only use our own logins and passwords.
- We will not look at or delete other people's files.
- We will not put anything in the computer unless we have been given permission.
- We understand that the School may check our computer files and may monitor the Internet sites we visit.
- We will not use chatrooms or Internet chat unless given permission by a teacher.
- We will tell our teacher if the computer goes wrong or has a problem.
- We will respect the ICT resources and will treat them with the care needed to avoid unnecessary damage.
- We understand that if we deliberately break these rules, we could be stopped from using the computer, Internet and email.

How should we act on the Internet?

- S – Keep your personal information SAFE and SECURE.
- M – Do not agree to meet anyone from the Internet; they may not be who you think they are.
- A – Do not ACCEPT messages or e-mails from somebody you don't know.
- R – Remember, do not always trust the information you find on the Internet; it may not be correct.
- T – If something or someone upsets you on the Internet TELL a trusted adult in school or at home.